

 

SADC Project Preparation and Development Facility (PPDF) Capacity Building Programme

Offered by

DBSA-PAN AFRICAN CAPACITY BUILDING PROGRAMME (PACBP)

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**DELEGATE NOMINATION FORM**

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1. **BACKGROUND AND CONTEXT**

The main goal of the SADC PPDF Capacity Building Programme is to build regional stakeholders’ capacity from across Member States and SADC Secretariat officials dealing with infrastructure development. This is to ensure that the region effectively addresses its major infrastructure deficit challenges through the provision of critically-needed skills.

The objective is to develop and strengthen human capacity and skills within the SADC region for the identification, preparation, financing, implementation, monitoring, evaluation and marketing of infrastructure projects.

The SADC Project Preparation and Development Facility (PPDF) selected the DBSA-PACBP as the implementing agency to deliver the capacity building and skills development services.

The PACBP is a capacity building initiative funded jointly by regional development finance institutions (DFIs), the DBSA, and the Industrial Development Corporation (IDC).

1. **THE BUSINESS CASE FOR TRAINING**

The SADC PPDF recognises that in order to achieve credible and much-needed project preparation, it is vital for the region to develop high-level skills and institutional capacity to ensure effective delivery especially of infrastructure projects. The skills development areas are based on the feasibility studies carried out by the PACBP during 2009 and again in 2014. Both comprehensive studies indicate that regional and sub-Saharan Africa institutions are in desperate need of capacity development and institutional strengthening to effectively prepare and deliver infrastructure projects. The main reasons for setting up the PPDF is to ensure that project preparation works across the region, and the PACBP will assist with the skilling component towards this.

1. **BENEFICIARIES**

At least 100 officials from Member States involved in delivering infrastructure projects will be exposed to training and skills enhancement in the identified sectors.

1. **FINANCIALS**

All costs for this training for the participants including the economy class air ticket, accommodation, food and airport transfer will be met from the PPDF resources. No per diem will be paid to participants.

1. **NOMINATION**

The following is an important message to note for all nominating institutions/countries:

***IMPORTANT: To be deemed valid, all nominations must be signed at the SADC National Contact Point. The closing date will be exactly seven (7) days from the date the email message is shared with all regional partners (the closing date will be indicated on the email message). There will be no exceptions to the closing date/time. The nominating institution and country sending delegates will be held liable in case of candidate no-shows or nominations/bookings that are not honoured.***

Please complete the Nomination Section below and send it back to: [SimangeleM@dbsa.org](mailto:SimangeleM@dbsa.org) and copy Ahid: [amaeresera@sadc.int](mailto:amaeresera@sadc.int) and [DumisaniM@dbsa.org](mailto:DumisaniM@dbsa.org).

**NOMINATION SECTION**

1. **Country**: ……………………………………………………………………………..............
2. **Institution/Department**: ……..…………………………………………………….………………………….

1. **Name of Nominated Candidate**: ….……………………………………………......................................................
2. **Designation/Role**: ………………………………………………………………….…………………….
3. **Passport Number (attach passport page):** ….…………………………………………………………………………………….
4. **Contact Details (Email & Mobile Tel.)** …………………………………….…………………………………………….……
5. **Alternative/Emergency Contact No**.: ….……………………………..............................................................................
6. **BRIEFLY: *How will the nominated candidate use the skills from this course:*** ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………
7. **Confirmation by the Nominating Authority**
   1. Name of the Nominating Authority: ….…………………………………..
   2. Official Title: .………………………………………………………………..
   3. Contacts (Email, Telephone): …..………………………………………...
8. **Endorsement by the SADC National Contact Point (Official Stamp Required):**